

TREASURE LAKE PROPERTY CONTROL COMMITTEE MINUTES

February 10, 2021

IN ATTENDANCE-Zoom Meeting

Committee Members: Joe Ruff, Chairperson
John Overdorf, Sarah Ignatius and Ann Irvine

TLPOA Staff: Connie Conner, Property Control Officer (PCO), Sandy Levine, General Office Assistant (GOA)

REVIEW MINUTES OF LAST MEETING

Minutes were approved as written.

OLD BUSINESS

A member of the Property Control Committee (PCC) inquired about E-blasts and other ways of communicating information to property owners. It was suggested to send E-blasts out quarterly or semiannually reminding property owners to obtain permits prior to doing work on their property. A PCC member stated the General Manager mentioned an advanced program that he was researching that would send text and email communications to property owners. The PCO has not received updates recently.

A PCC member asked the PCO if there will be a page in the 2021 assessment packet addressing Property Control information. The PCO stated that it has been past practice.

NEW BUSINESS

The PCC reviewed the fines for tree cutting without a permit in policy P-06. The PCC unanimously agreed that the current fines of \$1,000 and \$3,000 per tree are effective and still appropriate. The PCC Chair will inform the Board of Directors (BOD) that the PCC recommends no changes to the policy.

The PCC also discussed P-03 regarding the \$1,000 fine for work being done without a permit. The PCC is proposing to the BOD that the fine be reduced to a \$500 immediate fine with an additional recurring fine of \$500 per month if a permit has not been submitted within 14 days of the property owner being notified.

At the next meeting, the PCC will begin work on preparation of a proposed schedule of fines for all Property Control violations. A review of all current fines for consistency and simplicity will be part of the process. Upon completion, the proposed schedule will be submitted to the BOD for review and approval.

The PCC chair questioned whether the GOA will be reassigned to assist with the 2021 assessment season which coincides with a significant increase in demand for property control services. Reassignment of the GOA last year adversely impacted the ability of the PCO to provide timely service to property owners. The PCC will communicate this concern to Ed Clark.

The PCC agreed to continue meetings via Zoom the first and third Tuesday of the month starting at 10:00 AM.

APPLICATIONS SUBMITTED TO PCO FOR APPROVAL

Section 13A	Lot 217	Retaining Wall Replacement	PCO Approved
Section 5	Lot 1	Fence Replacement	PCO Approved
Section 6	Lot 159/160	Roof Replacement	PCO Approved
Section 4	Lot 49	Roof Replacement	PCO Approved
Section 15	Lot 151	Roof Replacement	PCO Approved
Section 14C	Lot 759	Paver Patio/Seating Wall	PCO Approved
Section 14C	Lot 718	Roof Replacement	PCO Approved
Section 7	Lot 84/85	Siding	PCO Approved
Section 15	Lot 400	Roof Replacement	PCO Approved
Section 15	Lot 178	Dock/Seawall	PCO Approved
Section 15	Lot 609/610	Siding	PCO Approved
Section 16A	Lot 16	Shed	PCO Approved
Section 6	Lot 31	Deck Posts/Joists	PCO Approved
Section 14	Lot 129	Porch Railings	PCO Approved
Section 14C	Lot 762	Deck	PCO Approved

APPLICATIONS SUBMITTED TO COMMITTEE FOR REVIEW AND APPROVAL

None Submitted

MEETING ADJOURNED

The next PCC meeting will be held via Zoom on Tuesday, February 16, 2021, at 10:00 AM.

Signed:

William J. Ruff, Chairperson